

Meeting Minutes

The Housing and Community Development Advisory Board (HCDAB) of the City of Mesa met on December 3, 2020, at 6:00 p.m. via a telephonic conferencing platform, with some staff attending telephonically/via Zoom and some staff attending at the Community Services office, 200 S. Center St., Building 1, Mesa, AZ 85210.

<u>MEMBERS PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>STAFF PRESENT</u>	<u>Guests</u>
Johanna Richards – Chair Mara Benson – Vice-Chair Susan Brenton Derek Brosemann Chad Cluff Nicolle Karantinos Monique Kennedy Isarae Koval Mark Powell Shelley Reimann	Kevin Humphrey – Excused	Michelle Albanese (<i>via Zoom</i>) Constance Bachman Justin Boyd (<i>via Zoom</i>) Maurice Brundidge Emily Greco Jessica Morales (<i>via Zoom</i>) Prisila Rivera	

I. Chair’s Call to Order

Board Chair Johanna Richards called the meeting to order at 6:02 p.m.

- A. Announcement of excused absences – Kevin Humphrey was excused from the meeting.
- B. New Board Member Nicolle Karantinos was introduced and welcomed. Ms. Karantinos is filling the Community Representative vacancy.
- C. New Housing & Community Development Administrator Justin Boyd was introduced and welcomed.

II. Approval of Minutes

It was moved by Susan Brenton, seconded by Johanna Richards, to approve the HCDAB minutes from the November 5, 2020 meeting.

Upon tabulation of votes, it showed:

AYES – Benson-Brenton-Brosemann-Cluff-Karantinos-Kennedy-Koval-Powell-Reimann-Richards

Nays – None

III. Items from Citizens Present

There were no items presented.

IV. Discussion and Action Items

- A. **Schedule two special HCDAB Meetings** – Housing and Community Development Director Michelle Albanese and the HCDAB discussed the two new dates for the Special Meetings for agency presentations for the FY21/22 Funding Application Process.

1. **Special Meeting** – Monday, February 01, 2021 at 5:00 p.m.

2. **Special Meeting** – Tuesday, February 02, 2021 at 5:00 p.m.

- B. Cancel the February 4, 2021 regular HCDAB Meeting** – Due to the two special meetings being held in February, the regular February 4, 2021 HCDAB meeting is cancelled.
- C. Conduct a public hearing to solicit and receive public comment on the FY2021/2022 CDBG, HOME, ESG, and Human Services funding application process, including the schedule and key dates. City staff will provide a presentation to the Board on the funding process and discussion will be held.**
Board Chair Johanna Richards stated that this was the time and place for a public hearing to solicit and receive public comment on the FY2021/2022 CDBG, HOME, ESG, and Human Services funding application process, including the schedule and key dates. Michelle Albanese presented an overview on the grants, shared preliminary information on the quantity of applications received, and the number of monies being requested by the applicants. There being no citizens wishing to speak on this issue, Ms. Richards declared the public hearing closed.
- D. ZoomGrants Overview** – Housing and Community Development Specialist Constance Bachman gave an overview of the ZoomGrants online database and went over the scoring portion of the platform. She will send out account access information to each board member. The board members will receive a notification in ZoomGrants of when they can start reviewing and scoring applications. Ms. Bachman shared updates with the Board and informed them that the ZoomGrants database has had some issues due to the volume of users, but that the database is the most efficient way to view the applications.
- E. Homeowner Rehabilitation Program** – Housing Rehab Specialist Prisila Rivera presented an overview of the Homeowner Rehabilitation Program. (see Attachment A)
- F. Homeownership Program** – Housing and Community Development Specialist Maurice Brundidge presented an overview of the Homeownership Program. (see Attachment B)

V. Scheduling of meetings, future agenda items, and general information, including those set forth below

- A. Special HCDAB Meeting** – Monday, February 01, 2021 at 5:00 p.m.
- B. Special HCDAB Meeting** – Tuesday, February 02, 2021 at 5:00 p.m.

VI. Adjourn the meeting


It was moved by Johanna Richards, seconded by Mark Powell, to adjourn the meeting.

Upon tabulation of votes, it showed:

AYES – Benson-Brenton-Brosemann-Cluff-Karantinos-Kennedy-Koval-Powell-Reimann-Richards

Nays – None

The meeting was adjourned at 7:22 p.m.


Submitted by Jessica Morales, Program Assistant

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Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al 480-644-2767.